

Frequently Asked Questions

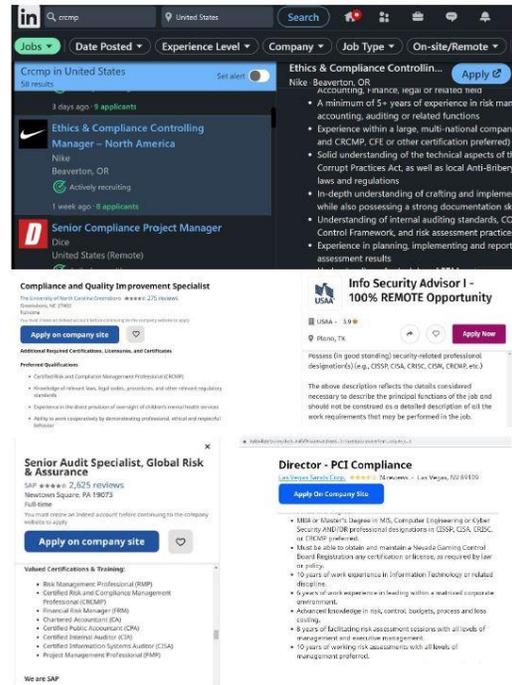
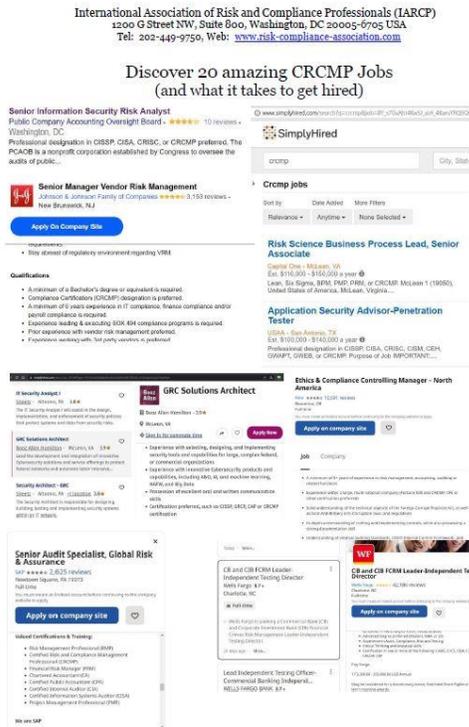
1. I want to know more about the Sarbanes-Oxley Compliance Professionals Association (SOXCPA).

The SOXCPA is the largest association of Sarbanes-Oxley professionals in the world. It is a global community of experts working in risk and compliance management that explore career avenues and acquire lifelong skills.

The SOXCPA is wholly owned by Compliance LLC, a company incorporated in Wilmington NC and offices in Washington DC, a provider of risk and compliance training and certification in 57 countries.

Several business units of Compliance LLC are very successful associations that offer standard, premium and lifetime membership, weekly or monthly updates, training, certification, Authorized Certified Trainer (ACT) programs, interest representation, and other services to their members. The business units of Compliance LLC include:

- The Basel iii Compliance Professionals Association (BiiiCPA), the largest association of Basel iii Professionals in the world. You may visit: <https://www.basel-iii-association.com>
- The Solvency II Association, the largest association of Solvency II professionals in the world. You may visit: <https://www.solvency-ii-association.com>
- The International Association of Risk and Compliance Professionals (IARCP). The CRCMP has become one of the most recognized certificates in risk management and compliance. There are CRCMPs in 57 countries. Companies and organizations around the world consider the CRCMP a preferred certificate. You may visit: <https://www.risk-compliance-association.com>



You can find more about the demand for CRCMPs at: https://www.risk-compliance-association.com/CRCMP_Jobs_Careers.pdf

2. Does the association offer training?

The SOXCPA offers distance learning and online certification programs in most countries, and in-house instructor-led training programs in companies and organizations in many countries.

A. Distance learning and online certification programs.

A1. Certified Sarbanes-Oxley Expert (CSOE), distance learning and online certification program. The Sarbanes-Oxley Act was enacted to restore investor confidence in the financial markets.

Confidence is very important for firms and organizations, and they hire Sarbanes-Oxley experts not only to comply with laws and regulations, but also to maintain strong, transparent relationships with investors.

To learn more, you may visit:

www.sarbanes-oxley-association.com/Distance_Learning_and_Certification.htm

A2. Certified Japanese Sarbanes-Oxley Expert (CJSOXE), distance learning and online certification program. J-SOX is the unofficial term that refers to Japan's Financial Instruments and Exchange Law, that was promulgated by the Japanese

National Diet in June 2006, and to other laws, guidelines, and standards.

The Japanese framework is modeled after the U.S. Sarbanes-Oxley Act.

To learn more, you may visit:

www.sarbanes-oxley-association.com/CJSOXE_Distance_Learning_and_Certification.htm

A3. Certified EU Sarbanes-Oxley Expert (CEUSOE), distance learning and online certification program. The European Sarbanes-Oxley (the 8th company law directive, and some other European directives and regulations) was enacted to restore investor confidence in the European Union, after major corporate scandals in Europe (Adhold, Parmalat).

As the US Sarbanes-Oxley Act was so successful in achieving its objectives, the European Union followed the same path, and it has worked very well.

To learn more, you may visit: https://www.sarbanes-oxley-association.com/CEUSOE_Distance_Learning_and_Certification.htm

B. Instructor-led training.

The association develops and maintains certification programs and many tailor-made training programs for directors, executive managers, risk and compliance managers, internal and external auditors, data owners, process owners, consultants, suppliers, and service providers.

For instructor-led training, you may contact Lyn Spooner at:

lyn@sarbanes-oxley-association.com

3. Is there any discount available for the distance learning programs?

We do not offer a discount for your *first* program. We want to keep the cost of the programs as low as possible for all members. You have a \$100 discount only after you purchase one of our programs. The discount applies to the second and each additional program.

We recommend to start with the Certified Sarbanes-Oxley Expert (CSOE), distance learning and online certification program, which is the most important program of the SOXCPA. The all-inclusive cost is \$147.

Then, you can have a \$100 discount for your second and each additional program.

This includes the Certified Japanese Sarbanes-Oxley Expert (CJSOXE) and the Certified EU Sarbanes-Oxley Expert (CEUSOE), distance learning and online certification programs, and each of the programs of the International Association of Risk and Compliance Professionals (IARCP, <https://www.risk-compliance-association.com>).

When you purchase the Certified Sarbanes-Oxley Expert (CSOE), distance learning and online certification program, at \$147, then:

- you can purchase the Certified Japanese Sarbanes-Oxley Expert (CJSOXE), distance learning and online certification program, for \$197 (instead of \$297),
- you can purchase the Certified Risk and Compliance Management Professional (CRCMP), distance learning and online certification program, for \$197 (instead of \$297),
- you can purchase the Certified Information Systems Risk and Compliance Professional (CISRCP), distance learning and online certification program, for \$197 (instead of \$297),
- you can purchase the Certified Cyber (Governance Risk and Compliance) Professional - CC(GRC)P, distance learning and online certification program, for \$197 (instead of \$297),
- you can purchase the Certified Risk and Compliance Management Professional in Insurance and Reinsurance - CRCMP(Re)I, distance learning and online certification program for \$197 (instead of \$297),
- you can purchase the Travel Security Trained Professional (TSecTPro), distance learning and online certification program for \$197 (instead of \$297),

If you have already purchased one of our programs, and you want to purchase your next program, please contact Lyn Spooner via email, to receive the URL for the discount price.

Lyn Spooner
Email: lyn@sarbanes-oxley-association.com

4. Are your training and certification programs vendor neutral?

Yes. We do not promote any products or services, and we are 100% independent.

5. I want to learn more about the exam.

You can take the exam online from your home or office, in all countries.

It is an open book exam. Risk and compliance management is something you must understand and learn, not memorize. You must acquire knowledge and skills, not commit something to memory.

You will be given 90 minutes to complete a 35-question exam. You must score 70% or higher.

The exam contains only questions that have been clearly answered in the official presentations.

All exam questions are multiple-choice, composed of two parts:

- a. A stem (a question asked, or an incomplete statement to be completed).
- b. Four possible responses.

In multiple-choice questions, you must not look for a correct answer, you must look for the *best* answer. Cross out all the answers you know are incorrect, then focus on the remaining ones. Which is the best answer? With this approach, you save time, and you greatly increase the likelihood of selecting the correct answer.

TIME LIMIT - This exam has a 90-minute time limit. You *must complete* this exam within this time limit, otherwise the result will be marked as an unsuccessful attempt.

BACK BUTTON - When taking this exam you are NOT permitted to move backwards to review/change prior answers. Your browser back button will refresh the current page instead of moving backward.

RESTART/RESUME – You CANNOT stop and then resume the exam. If you stop taking this exam by closing your browser, your answers will be lost, and the result will be marked as an unsuccessful attempt.

SKIP - You CANNOT skip answering questions while taking this exam. You must answer all the questions in the order the questions are presented.

We do not send sample questions or past exams. If you study the presentations, you can score 100%.

- a. When you are ready to take the CSOE exam, you must follow the steps:
https://www.sarbanes-oxley-association.com/CSOE_Certification_Steps_1.pdf
- b. When you are ready to take the CJSOXE exam, you must follow the steps:
https://www.sarbanes-oxley-association.com/CJSOXE_Certification_Steps_1.pdf
- c. When you are ready to take the CEUSOE exam, you must follow the steps:
https://www.sarbanes-oxley-association.com/CEUSOE_Certification_Steps_1.pdf

6. *How comprehensive are the presentations? Are they just bullet points?*

The presentations are not bullet points. They are effective and appropriate to study online or offline.

7. Do I need to buy books to pass the exam?

No. If you study the presentations, you can pass the exam. All the exam questions are clearly answered in the presentations. If you fail the first time, you must study more. Print the presentations and use Post-it to attach notes, to know where to find the answer to a question.

8. Is it an open book exam? Why?

Yes, it is an open book exam. Risk and compliance management is something you must understand and learn, not memorize. You must acquire knowledge and skills, not commit something to memory.

9. Do I have to take the exam soon after receiving the presentations?

No. You can take the exam any time. Your account never expires.

10. Do I have to spend more money in the future to remain certified?

No. Your certificates never expire. They will be valid, without the need to spend money or to take another exam in the future.

11. Ok, the certificates never expire, but things change.

Recertification would be a great recurring revenue stream for the association, but it would also be a recurring expense for our members. We resisted the temptation to “introduce multiple recurring revenue streams to keep business flowing”, as we were consulted. No recertification is needed for our programs.

Things change, and this is the reason you need to become (at no cost) a member of the association. Every month you can visit the “Reading Room” of the association and read our newsletter with updates, alerts, and opportunities, to stay current.

12. How many hours do I need to study to pass the exam?

You must study the presentations at least twice, to ensure you have learned the details. The average time needed is:

- 29 hours for the CSOE program,
- 32 hours for the CJSOXE program,
- 38 hours for the CEUSOE program.

This is the average time needed. There are important differences among members.

13. I want to receive a printed certificate. Can you send me one?

Unfortunately this is not possible. You will receive your certificate via email in Adobe Acrobat format (pdf), with a scannable QR code for verification, 7 business days after you pass the exam. A business day refers to any day in which normal business operations are conducted (in our case Monday through Friday), excluding weekends and public holidays.

The association will develop a dedicated web page for each certified professional (https://www.sarbanes-oxley-association.com/Your_Name.html). In your dedicated web page we will add your full name, all the certificates you have received from the association, and the pictures of your certificates.

When third parties scan the QR code on your certificate, they will visit your dedicated web page, and they will be able to verify that you are a certified professional, and your certificates are valid and legitimate.

Professional certificates are some of the most frequently falsified documents. Employers and third parties need an easy, effective, and efficient way to check the authenticity of each certificate. QR code verification is a good response to this demand.

You can print your certificate that you will receive in Adobe Acrobat format (pdf). With the scannable QR code, all third parties can verify the authenticity of each certificate in a matter of seconds.

14. Why should I get certified, and why should I choose your certification programs?

Firms and organizations hire and promote “fit and proper” professionals who can provide evidence that they are qualified. Employers need assurance that employees have the knowledge and skills needed to mitigate risks and accept responsibility. Supervisors and auditors ask for independent evidence that the process owners are qualified, and that the controls can operate as designed, because the persons responsible for these controls have the necessary knowledge and experience.

The marketplace is clearly demanding qualified professionals in risk and compliance management. Certified professionals enjoy industry recognition and have more and better job opportunities. It is important to get certified and to belong to professional associations. You prove that you are somebody who cares, learns, and belongs to a global community of professionals.

The Sarbanes-Oxley Compliance Professionals Association (SOXCPA) is the largest association of Sarbanes-Oxley professionals in the world.

The all-inclusive cost of our programs is very low. There is no additional cost for each program, now or in the future, for any reason.

If you purchase a second program, you have a \$100 discount. The all-inclusive cost for your second (and each additional) program is \$197.

There are 3 exam attempts per year that are included in the cost of each program, so you do not have to spend money again if you fail.

No recertification is required. Your certificates never expire.

For more questions, please do not hesitate to contact Lyn Spooner at:
lyn@sarbanes-oxley-association.com