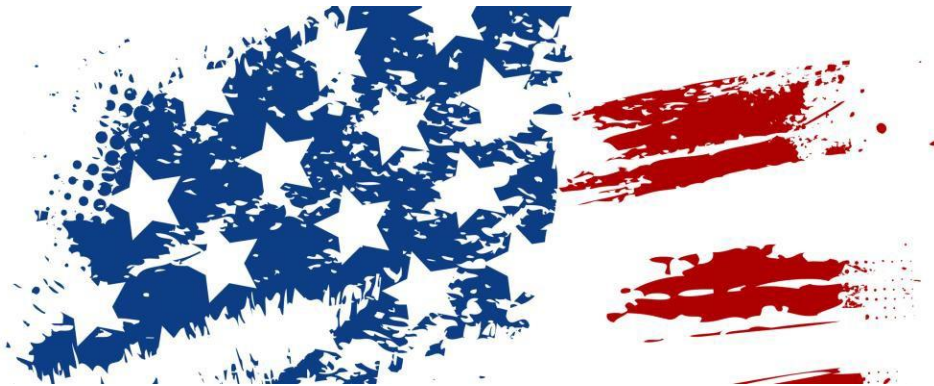


Sarbanes Oxley Compliance Professionals Association (SOXCPA)  
1200 G Street NW Suite 800 Washington DC 20005-6705 USA  
Tel: 202-449-9750, Web: [www.sarbanes-oxley-association.com](http://www.sarbanes-oxley-association.com)



### The CSOE Exam

**Step 1:** You have studied the presentations and you are ready to sit for the exam. You may send an email to Lyn Spooner at: [lyn@sarbanes-oxley-association.com](mailto:lyn@sarbanes-oxley-association.com)

At the title of your Email please write: **Send me the Username and Password for the Certified Sarbanes-Oxley Expert (CSOE) Exam**

It is necessary to give us some more information about you. Please let us know which is:

1. Your Name
2. Your Email address
3. Your Mail address (Here we will send your Certificate)

**Step 2:** We will give you access to the testing application.

You will receive an email with your:

A. Username   B. Password   C. Account Information

**Step 3:** Please visit the following URL:

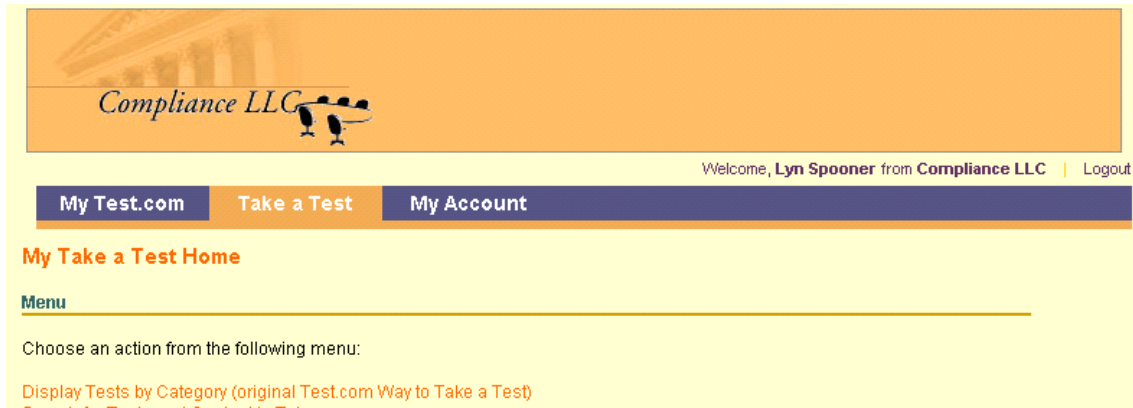
<https://www.mytestcom.net/app/myTestcom.cfm>

**Step 4:** Please use your Username, Password, and Account information.

**Step 5:** You will see the message: “Welcome, Your Name” Please choose “Take a Test”



**Step 6:** Please choose “Display Tests by Category (original Test.com Way to Take a Test)”



Compliance LLC

Welcome, **Lyn Spooner** from **Compliance LLC** | Logout

[My Test.com](#) [Take a Test](#) [My Account](#)

**My Take a Test Home**

**Menu**

Choose an action from the following menu:

[Display Tests by Category \(original Test.com Way to Take a Test\)](#)

**Step 7:** Please choose “Certified Sarbanes-Oxley Expert (CSOE)” (under the **Name** column)”



**Test**

Test: Certified Sarbanes Oxley Expert (CSOE)

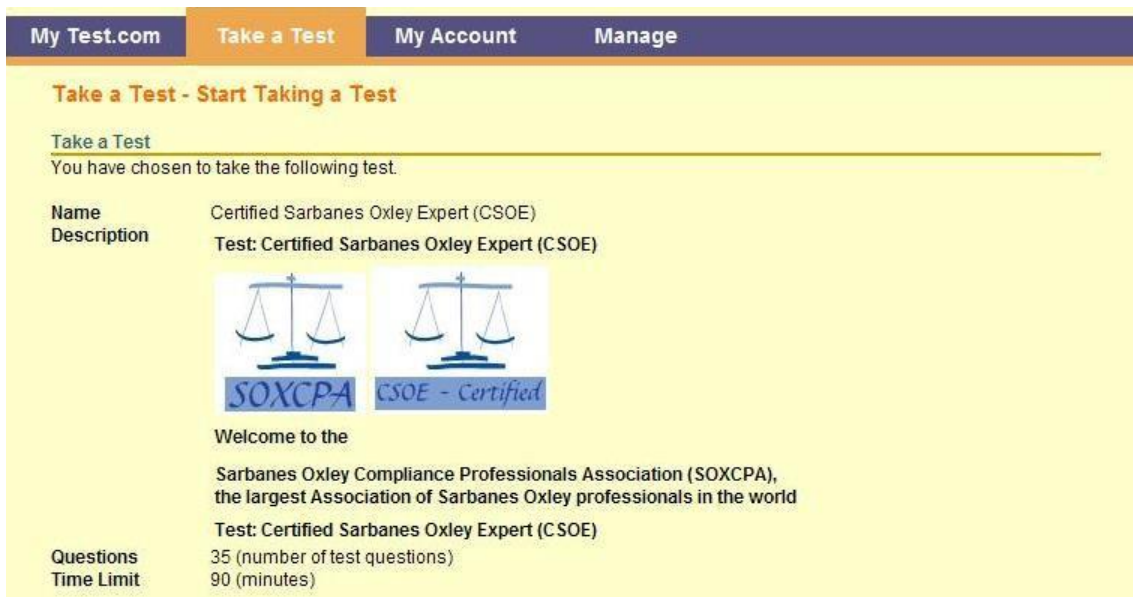
SOXCPA CSOE - Certified

Welcome to the

Sarbanes Oxley Compliance Professionals Association (SOXCPA),  
the largest Association of Sarbanes Oxley professionals in the world

Test: Certified Sarbanes Oxley Expert (CSOE)

**Step 8:** Please click “Start Taking This Test”.



[My Test.com](#) [Take a Test](#) [My Account](#) [Manage](#)

**Take a Test - Start Taking a Test**

**Take a Test**

You have chosen to take the following test.

<b>Name</b>	Certified Sarbanes Oxley Expert (CSOE)
<b>Description</b>	Test: Certified Sarbanes Oxley Expert (CSOE)
<b>Questions</b>	35 (number of test questions)
<b>Time Limit</b>	90 (minutes)

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Test: Certified Sarbanes Oxley Expert (CSOE)

**Step 9: If you pass the exam**

Congratulations! You are a Certified Sarbanes-Oxley Expert (CSOE). You are entitled to write about your certificate in your CV, resume, websites etc. using the name and the logo of

Sarbanes Oxley Compliance Professionals Association (SOXCPA)

[www.sarbanes-oxley-association.com](http://www.sarbanes-oxley-association.com)

the association and the certification.

We will send your signed and stamped certificate via standard mail. You will receive it up to 3 months after the day you passed the exam.

**[Step 10: If you do not pass the exam](#)**

Please study the presentations. Try to understand the details. You will have the opportunity to try again.

You will have (at no extra cost) a **second** opportunity to sit for the exam.

You can use the same Username, Password, and Account information.

If you do not pass again, you must study more. You will have (at no extra cost) a **third** opportunity to sit for the exam. You can use the same Username, Password, and Account information.

If you do not pass the third time, you will have (at no extra cost) more opportunities to sit for the exam, but not immediately. **After one year**, we will send you new credentials.

You may contact Lyn Spooner at: [lyn@sarbanes-oxley-association.com](mailto:lyn@sarbanes-oxley-association.com)